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**JOINT INTELLIGENCE STUDY PUBLISHING BOARD
POSITION QUESTIONNAIRE**

1. Name (Last) (First) (Initial) 2. Rank or grade
/ ~~Haffer~~ ~~John~~ ~~A.~~ ~~SP-4~~

3. Agency 4. Subdivision (Branch, Section, Subsection, Desk)
~~Army Map Service~~ ~~Engineer Research Section~~

5. Position Title
~~Assistant Draftsman, Graphic and Reproduction Section, J.I.S.P.S.~~

6. Description of Duties:

Percentage of Time	Function	Description of duty
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70% Drafting

Under supervision of the Chief Draftsman, performs drafting duties involving original drafting of maps and charts from specifications, and corrections and additions to maps and charts submitted by contributors for the JANIS studies. This includes the layout of titles and legends, addition of stickup names, scales and north arrows and the paste up of charts for correct reduction to JANIS specifications. Drafting of organizational charts.

30% Photo Retouching

Retouches photographs for clearer reproduction where needed, deleting material not pertinent, or strengthening objects and backgrounds of strategic interest. Annotates photographs with place and object names, scales and north arrows. Mounts air mosaics and matches photographs for panoramic views.

JCS Declassification/Release
Instructions on File

DOCUMENT NO. 34
NO CHANGE IN CLASS. ☐
☒ DECLASSIFIED
CLASS. CHANGED TO: TS S C
NEXT REVIEW DATE: _____
AUTH: HM 16-2
DATE: 18 JUL 1980 REVIEWER: 018645